

THE SAVOY

Venue Policies



Thank you for considering the Savoy for your event. We do not charge anything to hire our venue, however, we do offer some additional perks and have some house rules for you to go over before finalising any bookings.

- **EXCLUSIVE BOOKING** - If your party consists of a minimum of 55 patrons booked upstairs, the event room will be completely reserved for you, our staff will only allow entry to you and your guests.
 - The minimum number of patrons must be advised in advance to us with their names as a guest list which is to be checked by our staff at the time of entry. In the event that fewer patrons than the minimum advised are in attendance, the venue will charge \$40 per guest missing. It is important for us to know the minimum number of guests arriving that day in advance so we can best plan for your event.
 - Walk-in patrons will be welcomed to our bar area, however, won't be allowed access to the function area except for bathroom use.
- **NON EXCLUSIVE BOOKING** - if your party has less than 50 guests, there is possibility of sharing the event space with other group. We will definitely reserve the lounges accordingly to avoid any clash and host will be provided for assisting in delivering food to your tables.
- **DJ SERVICES** - If your event requires music we can supply DJ services at \$100/hour. If you have your DJ arranged, the rate is reduced to \$35/hour for equipment use only.
- **BIG SCREEN** - If your party wishes to make use of our big screen for your event we charge \$200 per event. Currently on special \$150 per event.
- **BIRTHDAY ENTRY** - If you are hosting a birthday event we welcome the birthday guest with a red carpet entry and provide a bottle of champagne to kick off the event on the house.
- **DECORATIONS** - We give freedom to hosts to come and decorate the event room. We can also decorate at cost depending on your needs.
- **PRIVATE SERVICE** - We provide a private server for your event only at no cost. Food will be served to you upstairs without you and your guests having to come downstairs.
 - If you are ordering food from the attached event menu we must be advised in advance, this helps us to avoid delays with your food. The host is advised to convey the expected time for the food to be ready.
- **DRINKS** - Usually the host will open a tab with the bar for their party to order drinks. We will keep the host informed of their tab status throughout the event. Typically when

hosting events with 50 - 60 guests, the host will let their guests purchase their own drinks from the bar.

HOUSE RULES:

1. No food and drinks are allowed from outside sources other than cake. For food safety purposes we cannot store the cake at our venue, it must arrive during the ceremony. Normally guests do their ceremonies earlier in the event.
2. Guests under 18 must be accompanied by a responsible adult at all times and cannot stay at the venue past 8 pm. We normally suggest the host starts their event at 4 pm rather than 5 pm to give those under 18 more time to spend in the party.
3. Guests under 18 years of age will not be served alcohol. Any minor found to have been supplied alcohol purchased by a guest will result in both the minor and the guest being evicted from the venue and authorities may be informed. This is to keep our guests safe and to stay compliant with the law.
4. We require a security deposit of \$500 in advance to secure the date. This deposit is refundable after the event.
5. During the event, the bar may request a driver's license or credit card from the host of the party which is to be returned at the end of the event. No charges will be made without explicit permission from the owner and we will happily split the bill by amount if requested.



Event Menu Deals

PLATTERS

Pizza Platter: Margarita/Funghi/BBQ Chicken/Pulled Pork/Mixed (24 Slices)
~ \$60

Retro Dip Platter: Mixed Dips with Garlic Flat Bread and Crackers
~ \$40

(For 2-4 guests)

3 Cheese Board Platter: Sourced locally by Little Creek Cheese, served with Quince Paste, Fruit, Nuts, and Crackers
~ \$60

(For 2-4 guests)

1 free Jug of Soft Drink with every platter.

SINGLE SERVE OPTIONS

Pulled Pork or Beef Sliders: Pulled Pork or Beef, Coleslaw, Smokey BBQ Sauce
~ \$7 per slider

Cheesy Bacon Loaded Chips
~ \$15

Pulled Pork Loaded Chips
~ \$18

Family Chips
~ \$12

If you have any further questions please do not hesitate to contact us.

NAME**CONTACT INFORMATION**

The Savoy Long Jetty

0406 461 122

hello@thesavoylongjetty.com.au
